

## *Steps to Passing a Resolution in Your Town*

1. Contact the 350 Vermont office, ([jaiel@350vt.org](mailto:jaiel@350vt.org)), to get names of others in your area, and for ongoing resources and support.
2. Confirm petition wording with your group, and print petitions in the proper format (or ask us to print some for you)
3. Contact your Town Clerk to find out how many signatures you need (5% of your town's registered voters), and the town's due date for those signatures (usually mid-to-late January)
4. Please be sure to get enough extra signatures to make up for any that may not be certifiable by your Town Clerk. We recommend turning your petitions in as the sheets fill up.
5. Recruit others to help, and begin collecting signatures. Remember to give yourselves enough time to collect the required number of signatures by the due date.
6. Gather friends and allies to help plan your effort, whether at house parties, node meetings, or other public or private gatherings.
7. Educate yourselves and others on the reSOULTIONS campaign and other campaigns around the country, such as 350.org's Fossil Free campaign. Consider organizing an educational forum or film showing, perhaps with others from nearby towns.
8. Practices public speaking with your friends, during node meetings or at 350VT trainings.
9. Communicate with town officials, and related groups and businesses in your town, to assess their concerns and seek their support.
10. Learn about the Town Meeting process, plan your presentation, and prepare for any unexpected circumstances or issues that may arise.
11. Report the results of your Town Meeting vote to the 350VT office, along with the final language that passed in your town.